



Chief Executive's Office
3rd Floor East
Civic Hall
Leeds LS1 1UR

Contact: Mariana Pexton
Tel: 0113 37 88244
mariana.pexton@leeds.gov.uk

For the attention of LCC Financial Management and Procurement

Chief officer waiver

As Chief Officer Strategy and Policy I am the Chief Officer responsible for the International Relations service and budget code 71 211. The budget holder is the International Relations Manager.

In relation to changes in raising purchase orders introduced by FMS as of 1st April 2017, I confirm within my delegated authority and at my discretion that the International Relations service proceed in purchases when they are unable to get three written quotes up to the value of £10,000. This is due to the nature of the business and unique circumstances of the service they are delivering and will be monitored and delivered in an appropriate manner by the budget holder.

Yours sincerely

Mariana Pexton
Chief Officer Strategy and Policy

